**Job Hazard Analysis**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Initiators of JHA are responsible for consulting the supervisor, engineer or other persons in charge of the work and all personnel involved in performing the work for input into the JHA on site. Other persons may be consulted for technical advice and review of the JHA to see proposed measures are effective and workable. The Project Administrator/ WHS Representative are responsible for ensuring that work activity is carried out in accordance with the JHA. All involved in the task must review and sign this form as acceptance to the requirements and responsibilities detailed herein. JHA must be located on jobsite permanently. Reference working within perimeters of WHS Act 2011 and WHS regulations 2011. | | | | **JHA:** | | |
| **Contractor:** | | |
| **Employer:** | | | | **Initiated by: PCBU & WHS Representative** | | |
| **Job/Task:** | | | | **Date:** | | |
| **List Plant, resources and equipment required:** | | | | **Site Supervisor:** | | |
| **JHA Sign off and acceptance of proposed work method and associated responsibilities**  All workers associated with these works must sign this JHA before commencing works on site | | | | | | |
| **No** | **Name** | **Time** | **Classification/Qualification** | | **Employed by** | **Signature** |
| **1** |  |  |  | |  |  |
| **2** |  |  |  | |  |  |
| **3** |  |  |  | |  |  |
| **4** |  |  |  | |  |  |
| **5** |  |  |  | |  |  |
| **6** |  |  |  | |  |  |
| **7** |  |  |  | |  |  |
| **8** |  |  |  | |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Step No** | **Process Steps**  **List steps needed to do the job in the sequence to be done** | **Potential Hazard/s**  **Against each step list potential hazards that could cause injury when the job is done** | **Risk Level 1-4** | **Hazard Control Measures**  **For each hazard identify control measures to eliminate or minimise the risk of injury** | **Action By** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Likelihood**  How likely is it that someone will get hurt? | **Consequence**  How severely could someone get hurt? | | | |
| **Catastrophic**  Death, very serious environmental/structural and/or plant damage | **Major**  Permanent disability, loss of production or major environmental/structural and/or plant damage | **Moderate**  Temporary disability or moderate environmental/structural and/or plant damage | **Minor**  Minor injury or minor environmental/structural and/or plant damage |
| **Very likely**  (could happen soon or regularly | **1** | **1** | **1** | **3** |
| **Likely**  (could happen occasionally) | **1** | **2** | **2** | **3** |
| **Moderate**  (possible it might happen) | **2** | **2** | **2** | **3** |
| **Unlikely**  (could happen but rarely) | **2** | **3** | **3** | **4** |
| **Very Unlikely**  (could happen but probably never will) | **3** | **3** | **4** | **4** |

Legend:

**1- Critical/Extreme Risk**

**2 – High Risk**

**3 – Moderate Risk**

**4 – Low Risk**

|  |
| --- |
| **Daily sign on sheet for**  **JHA:**  **JHA Sign off and acceptance of proposed work method and associated responsibilities**  All workers associated with these works must sign this JHA before commencing works on site |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Name** | **Signature** | **Date** | **Name** | **Signature** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |